



# State of Arizona BOARD OF TECHNICAL REGISTRATION

1110 W. Washington • Suite 240 • Phoenix, Arizona 85007 • (602) 364-4930 • FAX: (602) 364-4931 • www.azbtr.gov

## APPLICATION FOR PROFESSIONAL REGISTRATION

PLEASE TYPE OR PRINT LEGIBLY IN BLACK INK

APPLICATION FEE \$90.00

Type of Application: ☐ For Examination ☐ Waiver of Examination

### 1. GENERAL INFORMATION

Name: Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Date of Birth \_\_\_\_\_ Social Security # (Mandatory) \_\_\_\_\_

Citizenship or Legal Residence \_\_\_\_\_

Residence Address \_\_\_\_\_

City, State, Zip/Postal Code \_\_\_\_\_ Tel.# \_\_\_\_\_

Business Name & Address \_\_\_\_\_

City, State, Zip/Postal Code \_\_\_\_\_ Tel.# \_\_\_\_\_

In what profession are you applying for registration? \_\_\_\_\_

If *engineering* registration, please specify branch \_\_\_\_\_

Current Arizona registration/certification # \_\_\_\_\_ Engineering discipline \_\_\_\_\_

### 2. REGISTRATION

If the answer to any of the following questions is "yes," please attach a detailed explanatory statement (use additional sheets if necessary) *and related official documentation*. Please refer to the **"Important Notice to Applicants"** in the Instructions.

1. Have you ever been refused any registration or certification in any state or jurisdiction? Yes ☐ No ☐
2. Has any registration or certification of yours ever been suspended or revoked in any state or jurisdiction? Yes ☐ No ☐
3. Have you ever been the subject of professional disciplinary action, or do you now have such action pending against you in any state or jurisdiction (including Arizona)? Yes ☐ No ☐
4. Have you ever been the subject of any type of action by a regulatory agency, or do you now have such action pending against you in any state or jurisdiction (including Arizona)? Yes ☐ No ☐
5. Have you ever been known by a name or names other than the one shown on this application? Yes ☐ No ☐

If "yes," please state the name(s) \_\_\_\_\_

6. Have you ever been convicted of a misdemeanor other than a minor traffic violation? Yes ☐ No ☐  
(*"Set aside" or "expunged" convictions and "no contest" or "nolo contendere" pleas MUST be reported.*)
7. Have you ever been convicted of a felony? Yes ☐ No ☐  
(*"Set aside" or "expunged" convictions and "no contest" or "nolo contendere" pleas MUST be reported.*)

Applicant Name \_\_\_\_\_

**3. PREVIOUS PROFESSIONAL REGISTRATIONS/CERTIFICATIONS**

(Issued by any state/jurisdiction)

**IN-TRAINING DESIGNATION:**

Profession \_\_\_\_\_ Cert. No. \_\_\_\_\_ State \_\_\_\_\_ Year \_\_\_\_\_

**PROFESSIONAL REGISTRATIONS/CERTIFICATIONS:**

Profession	State/ jurisdiction	Year Reg./Cert.	Reg./Cert.#	How registered/certified – (exam, education and experience, etc.)	Hrs. of Written exam	Active/ Lapsed

**4. PENDING APPLICATIONS**Do you have a professional registration/certification application pending in any other state or jurisdiction? Yes ☐ No ☐

If “yes,” please list state/jurisdiction \_\_\_\_\_ Profession/Branch \_\_\_\_\_

Current Status of Application \_\_\_\_\_

**5. NATIONAL CERTIFICATES OF QUALIFICATION**Do you hold a certificate of qualification in your field of application issued by a national bureau of registration or certification (NCEES, NCARB, CLARB)? Yes ☐ No ☐

If “yes,” please provide the following information, then skip to Certification / Release section:

Name & Address of Issuing Organization	Certificate Type	Issue Date	Status

**6. EDUCATION**

ALL EDUCATION RELEVANT TO THIS APPLICATION MUST BE VERIFIED BY CERTIFIED TRANSCRIPTS FORWARDED DIRECTLY FROM THE REGISTRAR'S OFFICE OF THE COLLEGE OR UNIVERSITY ATTENDED.

Transcripts of non-degreed applicants other than seniors claiming educational credit must be forwarded and received, including an outline of the nature and extent of studies, prior to admission to examination (seniors should not have transcripts forwarded until a degree has been awarded).

Name and Location of Institution	Years: From-To	Date Graduated	Major/Minor	Type of Degree
	_____ TO _____			
	_____ TO _____			

Applicant Name \_\_\_\_\_

**7. QUALIFYING EXPERIENCE**

The applicant's current and former employers must verify all experience on the Certificate of Experience Record and Reference forms provided them. Experience must be gained in accordance with A.R.S. § 32-122.01. If experience was not gained under a registrant, provide your supervisor's resume along with the Certificate of Experience Record and Reference form. *Pursuant to A.A.C. R4-30-201(B)(11), if you cannot supply the names and addresses of supervisors for at least three engagements, you must provide to the Board a written, sworn statement explaining the inability to provide this information.*

List experience below starting with your current employer:

<b>Employment Dates:</b> From          To	<b>Job Title:</b>
<b>Name And Current Address Of Employer:</b>	
<b>Supervisor's Name:</b>	<b>Supervisor's Title:</b>
<b>Average Number Of Hours Worked Weekly:</b>	
<b>Employment Dates:</b> From          To	<b>Job Title:</b>
<b>Name And Current Address Of Employer:</b>	
<b>Supervisor's Name:</b>	<b>Supervisor's Title:</b>
<b>Average Number Of Hours Worked Weekly:</b>	
<b>Employment Dates:</b> From          To	<b>Job Title:</b>
<b>Name And Current Address Of Employer:</b>	
<b>Supervisor's Name:</b>	<b>Supervisor's Title:</b>
<b>Average Number Of Hours Worked Weekly:</b>	
<b>Employment Dates:</b> From          To	<b>Job Title:</b>
<b>Name And Current Address Of Employer:</b>	
<b>Supervisor's Name:</b>	<b>Supervisor's Title:</b>
<b>Average Number Of Hours Worked Weekly:</b>	
<b>Employment Dates:</b> From          To	<b>Job Title:</b>
<b>Name And Current Address Of Employer:</b>	
<b>Supervisor's Name:</b>	<b>Supervisor's Title:</b>
<b>Average Number Of Hours Worked Weekly:</b>	

Applicant Name \_\_\_\_\_

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**8. REFERENCES**

If you are unable to provide the names and addresses of supervisors for at least three engagements, provide an explanation in the space below the table, and list the names and addresses here of three personal references unrelated to you, at least two of whom shall be registered or certified in the profession in which registration/certification is sought. Have your references verify your qualifications on the Certificate of Experience Record and Reference form.

Name	Address and Telephone Number	Position

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**9. CERTIFICATION / RELEASE**

I certify the information contained in this application to be accurate, true and complete to the best of my knowledge.

I authorize any individual, company or institution with whom I have been associated to furnish the Arizona State Board of Technical Registration with any information concerning my qualifications for professional registration/certification in Arizona which they have on record or otherwise possess, and release the individual, company or institution and all individuals from all liability for any damage whatsoever incurred by me as a result of their furnishing such information.

\_\_\_\_\_  
Signature of Applicant\_\_\_\_\_  
Date

**The original and a copy of this form must be submitted.  
Two copies of all supporting documents must also be submitted.**

**NOTICE**

**Knowingly making a false statement in connection with this application may be cause for denial of this application and/or referral for criminal prosecution.**